

To: Members of the Audit Committee

Your Ref:

Our Ref:

Contact: Alison Bluff

Tel: 01246

Fax: 01246

Date: 17 September 2015

Dear Councillor

Audit and Corporate Governance Scrutiny Committee - 23rd September 2015

Please find attached copies of three internal audit reports which received a marginal assessment at their recent audit. Item 6 on your agenda refers to these items as listed below. While we consider it appropriate that the report itself is taken in the public section of the meeting the detailed audit reports themselves may refer to weaknesses in internal control which could potentially be exploited. Accordingly, the reports have been circulated separately from the agenda and should be treated as exempt items.

- (a) Creswell Leisure Centre (BO02)
- (b) Stores (BO04)
- (c) Health and Safety (BO06)

If Members wish to discuss any of these reports in detail then Committee would need to consider if a move into private session at that stage of the meeting was necessary. Should you have any issues or concerns then these can be discussed at the actual meeting.

Yours sincerely



Assistant Director – Governance and Monitoring Officer

Encs